

Jean N. Berry, Chairman
 McCarthy, Vice-Chairman
 Laura Glen
 Ellen Watts
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 Mary Rich
 Eric Cohen



Edwina
 Town Hall
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 Wellesley, MA 02482
 Tel. (781) 431-1019 ext. 238
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CERTIFICATION APPLICATION

Name of Applicant _____ Phone _____

Address of Applicant _____

Address of Property _____

Property Owner Signature _____

Name of Architect _____ Phone _____

The following materials are required to make the application complete (**8 copies** after the Commission determines that the application is complete). All materials must be on file before a hearing date is set. All plans must be signed by the designer, dated and include the name of the petitioner.

- Written description of proposed change (s).
- Dimensioned drawings defining changes intended (elevations, applicable floor plans, sections and site plan).
- Description of materials exposed to view.
- Manufacturer's illustrations, specifications, samples & other pertinent materials.
- Photographs of structures viewable from public way.
- \$25 Filing Fee.

TO BE COMPLETED BY WELLESLEY PLANNING DEPARTMENT

Date of application _____ Planning Department Staff _____

Date of public hearing _____ Date public notice sent _____ HDC# _____ - _____

Commission Actions: Approved _____ Disapproved _____ Returned _____

Certificate awarded: Appropriateness _____ Non-Applicability _____ Hardship _____

Signature of Chairman _____

Certificates of Appropriateness shall expire six months from the time of issuance unless otherwise extended by the Wellesley Historic District Commission.

For returned applications:

Approved as revised _____ Signature of Chairman _____

Date _____